

**VERMILION COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
May 18, 2010  
7:00 PM**

Present: Jason Asaad, Kay Banta, Judi Benjamin, Dr. Jane Cooney, Ivadale Foster, Brenda Larson, Jim Meharry, Dr. Todd Miller and Connie Ostrander.

Absent: Dr. Karen Broaders.

The meeting was called to order by President Kay Banta at 7:05 PM.

Dr. Karen Broaders asked to be excused from tonight's meeting.

A motion was made to approve the agenda as presented.

Motion: Ivadale Foster  
Second: Dr. Jane Cooney  
Motion carried unanimously.

A motion was made to approve the regular and executive minutes from the April 21, 2010 meeting.

Motion: Ivadale Foster  
Second: Dr. Jane Cooney  
Motion carried unanimously.

A motion was made to approve the minutes of the special Board of Health meeting for May 4, 2010.

Motion: Ivadale Foster  
Second: Judi Benjamin  
Motion carried unanimously.

**Fiscal Status**

Fiscal status is stable at this time. Hopefully with the loan from the Solid Waste Fund of \$75,000 we will be able to make it to June 30, 2010. We should get approximately a \$200,000 real estate tax levy distribution the early part of July. Hopefully this will sustain us until the State starts paying their final bills which normally occurs in August.

Mr. Laker reported that our Line of Credit with the County for \$300,000 plus interest will be due on July 13, 2010.

**Old Business:**

None.

**New Business:**

A motion was made at 7:22 PM to enter into and Executive Session: Pursuant to the Illinois Open Meeting Act, Illinois Compiled Statutes 5ILCS 120/2(c)(1), "the appointment, employment, compensation, discipline, performance evaluation or dismissal of specific employees of the public body....."

Motion: Dr. Jane Cooney  
Second: Judi Benjamin  
Motion carried unanimously.

Motion carried as follow:

Judi Benjamin	Y
Brenda Larson	Y
Connie Ostrander	Y
Dr. Todd Miller	Y
Jim Meharry	Y
Ivadale Foster	Y
Jason Asaad	Y
Dr. Jane Cooney	Y
Kay Banta	Y

A motion was made at 7:55 PM to re-enter the regular session of the meeting.

Motion: Jason Asaad  
Second: Dr. Jane Cooney  
Motion carried unanimously.

Motion carried as follows:

Judi Benjamin	Y
Brenda Larson	Y
Connie Ostrander	Y
Dr. Todd Miller	Y
Jim Meharry	Y
Ivadale Foster	Y
Jason Asaad	Y
Dr. Jane Cooney	Y
Kay Banta	Y

Mr. Laker submitted his notification of retirement and resignation as Public Health Administrator as of June 30, 2010. (Attached)

A motion was made to appoint Shirley Hicks as Public Health Administrator as of July 1, 2010.

Motion: Jim Meharry  
Second: Jason Asaad

Motion carried unanimously.

President Kay Banta requested a roll call for the appointment of Shirley Hicks as Public Health Administrator.

Judi Benjamin	Y
Brenda Larson	Y
Connie Ostrander	Y
Dr. Todd Miller	Y
Jim Meharry	Y
Ivadale Foster	Y
Jason Asaad	Y
Dr. Jane Cooney	Y
Kay Banta	Y

Due to the fact that Mr. Laker is the Local Registrar for Vital Record it is necessary to appoint another Local Registrar in his place. This is generally the Public Health Administrator. The appointment needs to be made now because it takes 4 weeks to get the new paper.

A motion was made to appoint Shirley Hicks as the Local Registrar for Vital Records as of July 1, 2010.

Motion: Jason Asaad  
Second: Dr. Jane Cooney  
Motion carried unanimously

Mr. Laker has approached Dr. Karinnatu about reducing the monthly fee we pay him as Medical Director. With Family Planning being gone at the end of June, his services for STD clinics will cease. We will continue to need him for standing orders etc. He has agreed to reduce his compensation to \$10,000 per year or \$833.33 per month beginning July 1, 2010.

A motion was made to approve the reduction of Dr. Karinnatu's compensation from \$1,500 per month to \$833.33 per month as of July 1, 2010.

Motion: Judi Benjamin  
Second: Connie Ostrander  
Motion carried with 7 ayes and 1 nay by Dr. Jane Cooney.

Mr. Laker presented a temporary expenditure mitigation plan to the Board of Health. In an attempt to preserve as many programs as possible for the Vermilion County Health Department and still reduce costs, he and County Board Chairman McMahan agreed upon the following restructuring for VCHD. (Attached)

As of May 24, 2010, all remaining employees will be furloughed one day per week (Friday). Their salary will temporarily be reduced to 80% from May 24, 2010 until November 30, 2010. Mr. Laker stated that employees had questioned the duration of the 4 day work week with at 20% reduction in salary. He stated that he had replied that

if we are able to repay the \$300,000 loan plus interest in September or October, we could end the temporary action in October or November.

At June 30, 2010, our Community Care Unit (CCU) program will be terminated. Our Family Planning (FP) program will be terminated on June 30, 2010 also.

Vermilion County Health Department will have 31 remaining employees who will be furloughed one day per week on Fridays.

The Women's Infants and Children (WIC) program will be retained after June 30, 2010 as will Communicable Disease/Immunizations/STD and Environmental Health. WIC will bear the fringe benefit load for their employees as much as the grant allows – probably IMRF and FICA.

We will retain the Public Health Emergency Preparedness grant. We may retain Tobacco Prevention if we can hire a coordinator for it.

Other grants terminated will be Lead, Body Art and Tanning.

Mr. Laker stressed that we would be preparing a budget for the CYF 2010 – 2011 in June.

A motion was made to accept the Temporary Expenditure Mitigation Plan from May 24, 2010 to 11/30/2010.

Motion: Dr. Todd Miller  
Second: Jason Asaad  
Motion carried unanimously.

A motion was made to sign the interagency agreement with the County for the \$75,000 loan from the Solid Waste Fund.

Motion: Ivadale Foster  
Second: Jim Meharry  
Motion carried unanimously

Mr. Laker reported that Keith Allen, our landlord in Hoopeston, has graciously allowed us to terminate a 3-year lease with 30 days notice. With the proposed cuts we face, we can not sustain the Hoopeston office. The Hoopeston clients will be required to come to the Danville facility. There is a bus available but the cost is \$3 per person one way. Hopefully our clients can afford to come down to the Danville facility.

A motion was made to terminate the lease for our Hoopeston facility with KBA Limited as of June 30, 2010.

Motion: Jim Meharry  
Second: Judi Benjamin  
Motion carried unanimously.

A motion was made to approve the Budget Ordinance and Revised Budget reduction for the 2009 – 2010 County Fiscal Year.

Motion: Judi Benjamin  
Second: Jason Asaad  
Motion carried unanimously.

**Items of Information**

Mr. Laker reported that our LTAR score for our Emergency Response Plan was 96 out of 100. This is excellent. Of course, with the reduction in staff, our capacity to respond to an emergency will be greatly diminished.

A motion was made to adjourn the meeting.

Motion: Judi Benjamin  
Second: Dr. Todd Miller  
Motion carried unanimously.

Respectfully submitted,



Donna J. Dunham  
Recording Secretary



Ivadale Foster  
Secretary, Board of Health